



DEPARTMENT OF THE NAVY  
NAVY OPERATIONAL INTELLIGENCE CENTER  
4301 SUITLAND ROAD  
WASHINGTON, D C 20390-5170

IN REPLY REFER TO  
NAVOPINTCENINST 5450.1C  
NAVOPINTCEN 11

7 FEB 1986

NAVOPINTCEN INSTRUCTION 5450.1C

Subj: NAVOPINTCEN ORGANIZATION

Ref: (a) OPNAVNOTE 5450 of 19 Apr 1983  
(b) NAVINTCOMINST 5450.7 (Series)  
(c) NAVINTCOMNOTE 5450 of 11 Jun 1979

Encl: (1) NAVOPINTCEN Organization with mission and function statements

1. Purpose. To establish the Navy Operational Intelligence Center (NAVOPINTCEN) organization and to execute the mission and functions assigned by references (a) and (b).

2. Cancellation. NAVOPINTCEN Instruction 5450.1B

3. Background. Reference (a) is the basic organization document which delineates the mission and establishes the command relationship. Reference (b) promulgates Command's functions to be performed in support of the assigned mission. Reference (c) is the basic organizational document which delineates the mission and establishes the command relationship of the NAVOPINTCEN Detachment Newport.

4. Status and command relationship. NAVOPINTCEN is a shore activity in an active operating status under a Commanding Officer and under the command of COMNAVINTCOM. NAVOPINTCEN is subject to the area coordination authority of Commandant NMW, or such other commands and activities in his assigned geographic area as may be designated by him in appropriate instructions.

5. Action. Personnel shall perform functions as set forth in enclosure (1). Recommendations for changes shall be submitted through the chain of command to the Commanding Officer.

*S. S. Martel*  
S. S. MARTEL

Distribution:

00/OOB/OOC/OOT/OOTD	CO, NR NAVOPINTCEN 0102
00P	CO, NR NAVOPINTCEN 0286
00R	CO, NR NAVOPINTCEN 0320
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COMNAVINTCOM (NICs 00, 00B, 00A, 00Z, 02)

NAVOPINTCEP INST 5450.1C

7 FEB 1986

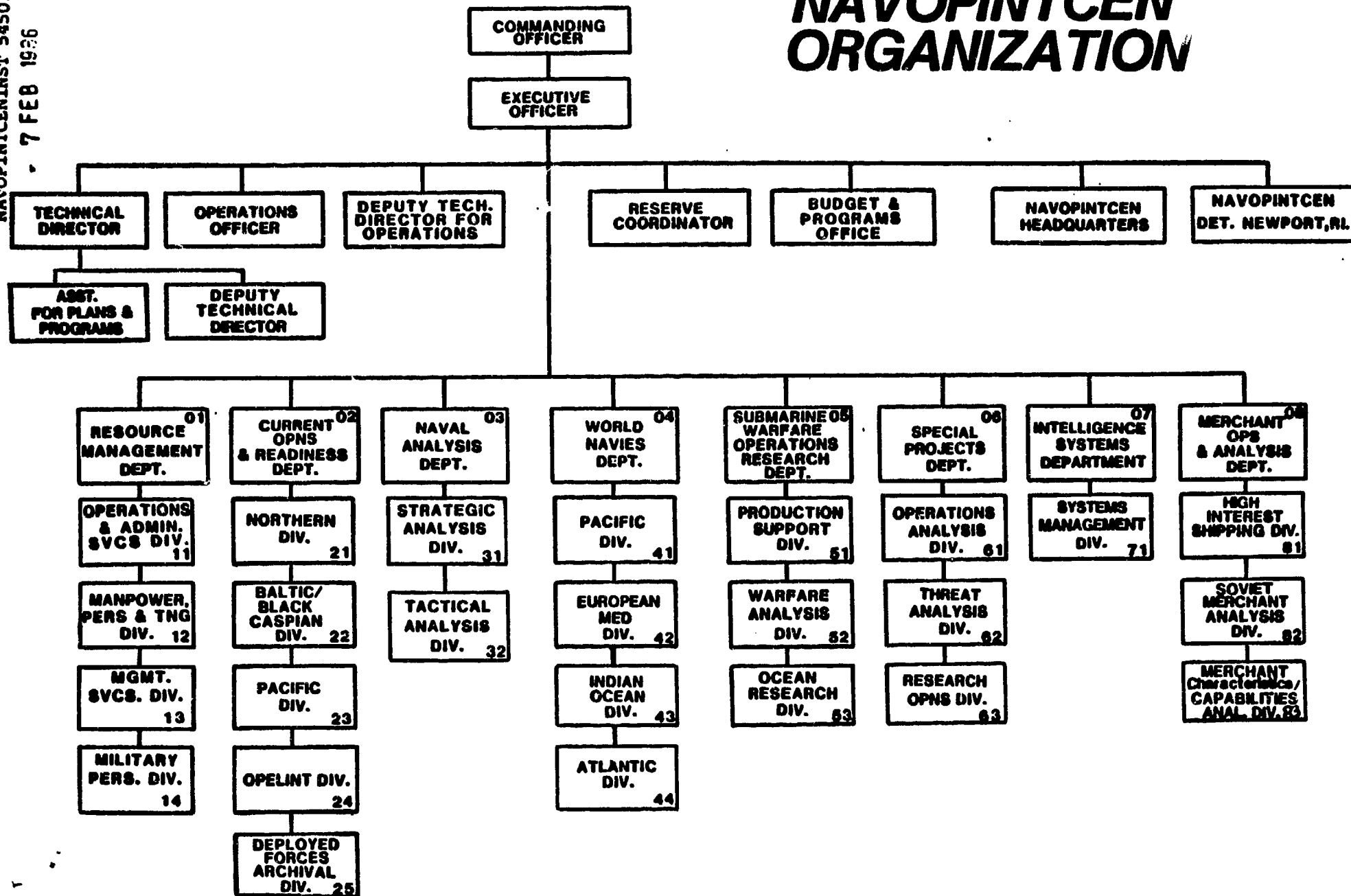
NAVOPINTCEP ORGANIZATION WITH  
MISSION AND FUNCTIONS STATEMENTS

Enclosure (1)

DEC 1985

# NAVOPINTCEN ORGANIZATION

NAVOPINTCENINST 5450.1C  
7 FEB 1986



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## NAVY OPERATIONAL INTELLIGENCE CENTER

**MISSION:** To produce finished operational intelligence, including indications and warning, ocean surveillance information, and in-depth analysis of Soviet strategy, doctrine, tactics and readiness in response to requirements of JCS, Department of the Navy, Defense Intelligence Agency, and joint commands; to provide for the timely dissemination of such intelligence to support planning and execution of military and naval operations; and to perform such functions and tasks as directed by higher authority.

**FUNCTIONS:** Under the Command of COMNAVINTCOM:

1. Provides current operational intelligence and ocean surveillance information on a continuous watch basis, reporting all-source information on foreign/naval air movements and operations in progress.
2. Provides maritime-related indications and warning to Department of the Navy and Department of Defense.
3. Provides current locating information on and operational histories of selected foreign merchant and fishing fleets.
4. Provides central data base and intelligence interface for the Navy Ocean Surveillance Information System.
5. Conducts in-depth analysis and publishes all-source intelligence articles and studies on the organization, tactics, doctrine and operational patterns of selected foreign naval/air forces and merchant/fishing fleets.
6. Provides timely analytical support, data base maintenance, and feedback to special collection resources.
7. Provides tactical and doctrinal intelligence support for the operating forces through production of Naval Warfare Publications and related documents.
8. Contributes to and reviews drafts of National Intelligence Estimates and various studies prepared by other activities, most particularly those pertaining to Soviet Bloc and PPC navies.
9. Represents the intelligence interests of the Navy, conducts liaison and acts as single point of interface with the National Security Agency on all noncryptologic matters.
10. Provides operational intelligence support and other such military gaming efforts as appropriate to the Center for Naval War Studies at the Naval War College, Newport, RI.
11. Provides direct support to COMNAVINTCOM in all matters relating to foreign ASW threats to the U. S. Navy strategic deterrent force.

1 Feb 1965

NAVOPINTCEN-OOP

EXECUTIVE OFFICER

The Executive Officer serves as the direct representative of the Commanding Officer for the administration of the Command and acts for him on matters of policy, operation, and direction in carrying out the mission and functions of the Command.

NAVOPINTCEN-00C  
OPERATIONS OFFICER

GENERAL FUNCTION

The Operations Officer serves as the direct representative of the Commanding Officer and Executive Officer in ensuring that the Command is responsive to intelligence production requirements and all tasks levied on the Command.

SPECIFIC FUNCTIONS

1. Manages the Command internal tasking system and intelligence production by:
  - timely assignment of tasking to appropriate Command element
  - coordinating the assignment of production priorities and establishing deadlines for satisfaction of tasks
  - monitoring the progress of tasking items and products to ensure timely completion, altering suspense dates where appropriate and ensuring the originators are informed of delays
2. Acts as a point of coordination for Department Heads to ensure a cohesive, overall production posture for the Command by working to resolve issues of responsibility and coordination, and arbitrate between the departments to settle competing priorities.
3. Promotes the exchange and coordination of intelligence production information among departments.
4. Maintains an awareness of major DNI/CNIC projects which may affect the Command and ensures that an adequate knowledge of the project development status and Command involvement is available.
5. Participates in the development of Command production plans and strategies.
6. Assists in the identification of shortfalls in Command resources.
7. Conducts liaison with the NISC Operations Office to ensure:
  - consistency in the products produced by both commands
  - a flow of information regarding briefings, visitors, conferences, etc. is maintained between the commands
8. Ensures point-of-contact for visitors.
9. Acts as the focal point for the NAVOPINTCEN intelligence exchange program.

## NAVOPINTCEN-OOP

## BUDGET AND PROGRAMS OFFICE

GENERAL FUNCTION

To assist, advise, and support the Commanding Officer in matters related to resources managed under the Planning, Programming and Budget System (PPBS) and provide guidance on fiscal management.

SPECIFIC FUNCTIONS

1. Formulates, justifies, and submits planning, programming and budgetary documents such as the Five Year Plan, General Defense Intelligence Program Objectives Memorandum, Congressional Budget, NAVCOMPT Budget, Command financial plans, and Command execution plans.
2. Maintains, tracks, validates, and analyzes planning, programming, and budgetary documents and responds to higher level inquiries regarding plans, programs, and budgets.
3. Supervises and maintains material receipt, processes intra-NISC material requests, maintains document control and matching through the memorandum of accounts, and maintains and supervises the Command's Plant Account System.
4. Executes, maintains, tracks, validates, reconciles, and analyzes commitment and obligation documents to ensure completeness and accuracy. Maintains and reconciles management and accounting reports with those generated by the Authorized Accounting Activity (AAA).
5. Acts as Command representative at fiscal meetings/budget hearings and as liaison with NAVCOMPT, OSD, DIA, NIC, and other agencies in fiscal matters.
6. Acts as Command representative in the renewing, cancelling, or initiating of contractual agreements.
7. Participates in technical planning which involves the allocation and/or need for financial resources.

NAVOPINTCEN-OOR

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## RESERVE COORDINATOR

GENERAL FUNCTION

To manage and coordinate the Command's Naval Reserve Intelligence Program (NRIP) and other reserve personnel, as necessary.

SPECIFIC FUNCTIONS

1. Advises the Commanding Officer on reserve matters.
2. Serves as the NAVOPINTCEN representative and central point of contact on naval reserve matters with the Chief of Naval Operations, the Naval Military Personnel Command, the Commander, Naval Intelligence Command, the Chief of Naval Reserve, the Director of the Naval Reserve Intelligence Program, Reserve Intelligence Area Coordinators, Reserve Intelligence Program Officers, Reserve Unit Commanding Officers, and other activities as appropriate.
3. Reviews, evaluates, and recommends changes to Command force level requirements in terms of military manpower augmentation in time of war, national emergency, or mobilization.
4. Develops, coordinates, and monitors mobilization readiness and reserve intelligence support projects assigned to the NAVOPINTCEN reserve units, and to other reserve units providing support to the Command.
5. Coordinates and manages all aspects of mobilization readiness training performed by reservists on drill or active duty for training at the Command, including assignment, orientation briefing, administrative guidance, counseling, and security clearances.
6. Monitors preparation and submission of reserve officer fitness reports and enlisted evaluations.
7. Maintains liaison with department and staff elements on all reserve matters.
8. Coordinates visits of senior Command military and civilian personnel to the NAVOPINTCEN reserve unit drill sites, and to all reserve personnel visiting or drilling at the Command.



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NAVOPINTCEN-OOT

## OFFICE OF THE TECHNICAL DIRECTOR

GENERAL FUNCTION

To provide overall operational intelligence direction and guidance required to conceive, plan, develop, administer and evaluate the Command's programs and projects and ensure that they meet the needs of the organizations supported.

SPECIFIC FUNCTIONS

1. Maintains extensive personal contacts with authorities at the highest levels of the National Command Authority, CNO staff, key national intelligence organizations, principal Fleet commands, naval bureaus, offices, laboratories, and research organizations to determine the ever-changing scope of their operational intelligence support requirements, program direction, intent, and the potential role and impact that operational intelligence can have in the national and naval arena.
2. Initiates major naval operational intelligence programs as required by national I&W authorities and overall naval planning.
3. Makes recommendations regarding the selection, acquisition and utilization of qualified operational intelligence personnel, facilities, contractual resources, automated data processing systems, and other resources for the most effective accomplishment of current and long-range I&W and operational intelligence objectives.
4. Provides guidance and direction to the Command for the preparation of operational intelligence and I&W messages and reports, national estimates, the conduct of intelligence briefings and debriefings, and the development of guides, techniques, procedures and equipment for the collection and analysis of operational intelligence in order to ensure that they are being properly directed toward accomplishment of the Command's program objectives.
5. Ensures that information and data produced by the Command is timely, accurate, valid, and complete.
6. Strives to secure high-level operational and I&W authorities' acceptance and use of Command's products.
7. Acts as the Navy representative on various committees and ad hoc panels.

7 FEB 1996

## NAVOPINTCEN HQ

## DEPARTMENT OF THE NAVY REPRESENTATIVE AT NSA

GENERAL FUNCTION

To represent the intelligence interests of the Department of the Navy and act as its designated single point of contact with the National Security Agency on all noncryptologic matters. (Department of the Navy as used herein includes Navy, Marine Corps and Coast Guard. The exclusion of cryptologic matters refers to plans, programs, operations and administration of the Naval Security Group and Marine Corps Pacific Battalions.)

SPECIFIC FUNCTIONS

1. Acts as the point of contact between the Department of the Navy and the National Security Agency for noncryptologic matters in accordance with joint OPNAV/COMDT COGAPT direction.
2. Serves as the SIGINT "consumer" representative at NSA for all Department of the Navy users. Ensures that one-time and recurring requirements meet NSA need-to-know qualifications based on mission statements and SIGINT Statements of Intelligence interest.
3. Promulgates Department of the Navy policy, validates requirements, and coordinates dissemination of NSA electrical and hardcopy SIGINT products to users. Coordinates Department of the Navy SIGINT dissemination procedures with the Defense Intelligence Agency and the Naval Intelligence Command.
4. Coordinates with appropriate NSA offices and Navy commands to satisfy requests for information, or to amplify published reports when necessary.
5. Conducts liaison with NSA in matters relating to Navy R&D, RDT&E, and contractor SIGINT support.
6. Ensures that requests for information received from Navy contractors pertain directly to Navy contracts through coordination with the contract monitor of the sponsoring command and periodic revalidation of requirements.
7. Reviews SIGINT products for items of interest to Navy contractors, NAVINTCOM elements, and specific NAVOPINTCEN analysts.
8. Maintains records of materials disclosed by NAVOPINTCEN HQ to Navy contractors in accordance with NSA requirements.
9. Provides SIGINT product dissemination services to Navy commands not serviced directly by NSA.

7 Feb 1996

NAVOPINTCEN DETACHMENT NEWPORT

MISSION

To provide operational intelligence support and such other military gaming efforts as appropriate to the Center for Naval War Studies at the Naval War College, Newport, RI.

FUNCTIONS

1. Manages and controls production, regulates workloads, assigns priorities, and identifies resource requirements within the Detachment.
2. Participates in all major war games, providing opposition force expertise and the flow of appropriate operational intelligence.
3. Produces opposition data handbooks for use during war games.
4. Conducts lectures and briefings on the Soviet Navy for staff, faculty, and students.
5. Supports the Center for Naval War Studies when expertise on the Soviet Navy is required.
6. Supervises the activities of the Naval Reserve Unit supporting the NAVOPINTCEN Detachment.
7. Conducts liaison with other divisions of NAVOPINTCEN and other intelligence organizations.
8. Provides intelligence support to the CNO-Sponsored Strategic Studies Group.

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## NAVOPINTCEN-01

## RESOURCE MANAGEMENT DEPARTMENT

GENERAL FUNCTION

To advise and assist the Commanding Officer in matters pertaining to the formulation and execution of all operational support for the entire Resource Management Department, including budget and fiscal, administration, manpower and training, production resources, security, editorial, visual aids, and facility plant maintenance.

SPECIFIC FUNCTIONS

1. Develops and implements Command policy in the administration of the Operational Intelligence Resource Development Program.
2. Keeps abreast of the dynamic characteristics and trends of intelligence reporting and analyses, the state-of-the-art developments of new and associated intelligence technology and the implementation of related and similar functional program manager's responsibilities.
3. Exercises administrative management of requirements and resources of widely diverse intelligence-related areas including budget preparation and execution, supplies, civilian and military personnel, manpower, civilian and military training, security, mail and files, library services, and editorial and graphics services.
4. Evaluates, interprets, and implements procedures designed to control and monitor operational intelligence resource development to ensure NAVOPINTCEN customer satisfaction. Ensures that the Department is responsive to taskings and that products produced comply with established standards and requirements of the intelligence community.
5. Prepares, supervises and reviews submission of the Command's training program, budget and travel, related planning documents, including justifications for major expenditures in the area of the Command's operational intelligence resource development program.
6. Exercises responsibilities of program planning, budgeting, resource and personnel allocation, security, editing, graphics, and continuing program review to ensure accuracy, timeliness, and relevance of results. Establishes long-range plans and objectives for these programs and performs regular review to ensure objectives are met, and to determine if priorities must be altered due to changing emphasis.

## NAVOPINTCEN-11

## ADMINISTRATIVE SUPPORT DIVISION

GENERAL FUNCTION

To assist, advise, and support the Department Head in matters pertaining to formulation and execution of administrative functions.

SPECIFIC FUNCTIONS

1. Observes and reports on the effectiveness of the Command's administrative policies, procedures and regulations.
2. Manages the Command's centralized SCI and GENSER mail room. (Mail room functions include routing, dispatching and controlling material.)
3. Promulgates and maintains current address lists of Command-assigned general service AIG's.
4. Promulgates the Plan of the Day.
5. Initiates administrative action, where appropriate, in response to requirements of Department of the Navy instructions and other administrative directives.
6. Formulates, coordinates, and implements Command policy governing administrative activities such as office management, forms management, reports management, and standardization of records management systems, i.e., NAVOPINTCEN directives, preparation of official correspondence, and mail handling.
7. Develops, coordinates and implements policies and procedures for correspondence, record disposal and directive management systems.
8. Prepares and promulgates Command directives.
9. Drafts, edits, and publishes the Command Organization Manual and revisions thereto.
10. Drafts, edits, and publishes the Command Administrative Regulations and revisions thereto.
11. Serves as primary point of contact on Privacy Act and Freedom of Information Act matters.
12. Provides administrative services (e.g., worldwide TAD) which includes writing orders, coordinating area, theater, and embassy clearances, requesting overseas passenger reservations, scheduling itineraries, making reservations, obtaining tickets, and reviewing travel claims, local travel orders and claims, etc.

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## MANPOWER, PERSONNEL AND TRAINING DIVISION

GENERAL FUNCTION

To assist, advise, and support the Commanding Officer and Department Head in the planning, policy development, work methods and procedures of manpower utilization, organizational structure, position management, long- and short-term training for military and civilian personnel, administration of military and civilian personnel and other areas involving personnel resources.

SPECIFIC FUNCTIONS

1. Develops plans and programs for personnel and fiscal resources and training for the Division.
2. Initiates organization and position changes by studying the overall organization, work methods and functions, and evaluating military and civilian positions for needs within the Command.
3. Conducts studies of NAVOPINTCEN organization and methods, manpower utilization, and training needs/effectiveness. Prepares reports on findings and makes recommendations accordingly. Advises the Commanding Officer of the most efficient, effective, and economical approach to good position management. Studies may lead to reallocations of manpower, significant reorganizations and/or improved procedures.
4. Coordinates military and civilian manpower requirements and allocations and submits changes thereto.
5. Provides administrative services for military and civilian personnel; e.g., hiring, check-in/out processing, leave regulations, military fitness reports and evaluations, civilian performance and merit pay appraisals and monetary awards, etc.
6. Manages, develops, and implements the Command Career Development and Training Program, the General Military Training Program, and the Personal Qualifications Standards (PQS).
7. Interfaces with other military and civilian commands, the Command staff and other departments and divisions.

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## NAVOPINTCEN-13

## MANAGEMENT SERVICES DIVISION

GENERAL FUNCTION

To assist, advise, and support the Commanding Officer in matters pertaining to formulation and execution of operational support; i.e., administrative, security, editorial, graphics, secure communications, plant facilities, and physical security.

SPECIFIC FUNCTIONS

1. Develops plans and programs for personnel and fiscal resources for the Division, including training and safety.
2. Monitors the quality production of hard-copy publications, special message reports, and briefing material produced by the Command.
3. Monitors the quality control of visual aid material produced.
4. Provides direct assistance to the various departments in response to operational production taskings.
5. Observes and reports on the effectiveness of secure communications provided in support of the Command's mission.
6. Plans for and manages all activities regarding changes to NAVOPINTCEN spaces.
7. Responsible for the physical security of NAVOPINTCEN spaces and classified material therein in accordance with existing security directives.
8. Plans for and administers office services support for the Command to include office equipment, printing, publications and reproduction. Reviews and validates requests for material and services.
9. Acts as the U. S. Government Transportation Coordinator.
10. Interfaces with other military commands, the Command staff and other divisions.

7 FEB 1981

## NAVOPINTCEN-14

## MILITARY PERSONNEL DIVISION

GENERAL FUNCTION

To assist, advise, and support the Commanding Officer and Department Head in the administration of Military Personnel.

SPECIFIC FUNCTIONS

1. Check-in/out Military Personnel including reservists.
2. Serves as liaison between the Personnel Support Activity and Command military members.
3. Prepares Fitness Reports/Evaluations/Leave Forms for military personnel.
4. Interfaces with order-writing authority to ensure that vacant billets are filled and qualified reliefs are onboard.
5. Prepares Emergency Recall Roster.
6. Prepares all Military Status Reports including Personnel Onboard/Reporting/Detaching.
7. Provides military personnel to support TAD travel and the functions assigned to the SCI/GENSER mailroom.
8. Interfaces with other military commands, the Command staff and other departments and divisions on all military matters.



7 FEB 1977

## NAVOPINTCEN-02

## CURRENT OPERATIONS AND READINESS DEPARTMENT

GENERAL FUNCTION:

To process, evaluate and disseminate all-source information bearing on Soviet naval surface, submarine and aerospace operations and readiness in the maritime regions of the world in support of DOD and national Indications and Warning systems and national and Fleet level commands and civilian agencies requiring ocean surveillance information.

SPECIFIC FUNCTIONS

1. Directs and controls a 24-hour per day DOD Indications and Warning (I&W) Center.
2. Directs and controls Department intelligence production on Soviet naval operations, regulates workloads, assigns priorities, and identifies resource requirements within the Department.
3. Directs and controls the maintenance of the automated SEAWATCH and other I&W data bases essential to support the DOD Indications and Warning system for the Navy Ocean Surveillance Information System (OSIS) and Command in-depth analyses.
4. Directs the divisional exploitation of intelligence resources to assess the operational readiness of Soviet naval and naval air forces and the intention of using these forces in the practice/execution of wartime missions.
5. Organizes, staffs, and conducts current intelligence analysis and production in response to specific tasks levied upon the Command by other commands and agencies.
6. Provides operational intelligence support to the Fleet and other commands in response to specified tasks and initiates operational intelligence support as appropriate.
7. Directs and controls departmental identification of collection requirements which support I&W and OPINTEL analysis.
8. Directs Department liaison with appropriate governmental activities, agencies and Navy-sponsored civilian contractors pertaining to the collection, processing, and dissemination of ocean surveillance intelligence information.
9. Provides, as required, analytical support to the Special Navy Control Programs.

7 JUL 1985

## NAVOPINTCEN-02A

## DEPUTY DEPARTMENT HEAD

GENERAL FUNCTION:

To advise and assist the Department Head in directing, controlling, organizing, staffing, and planning intelligence analysis and intelligence production for all aspects of the Department.

SPECIFIC FUNCTIONS

1. Serves as the direct representative of the Department Head and, in his absence, acts for him on matters of policy, operations, and direction in carrying out the functions of the Department as defined above.
2. In concert with the Department Head, directs, coordinates, and controls Department intelligence analysis and production; regulates, assigns, and identifies interdivision workloads, priorities, and current and future resource requirements for intelligence analysis. Is the senior civilian in the Department and is the Department authority in all civilian personnel matters.
3. Ensures quality control and consistency of all Department products and ensures products meet the needs of consumers.
4. Advises the Department Head regarding both active and reserve personnel assets for the most effective accomplishment of Department objectives.
5. Maintains necessary administrative control of requests for visits to the Department and the presentation of Department briefings.
6. Maintains operational liaison with Navy, other DOD and extra-DOD commands and agencies to ensure Department requirements are satisfied and to resolve problems of mutual interest.
7. Organizes, staffs, and plans for the presentation of the Department's position during the budgeting and programming cycle.
8. Organizes, staffs, and plans for the continued upgrade in Department substructure to include hardware and software architecture, communication support, facility services and supporting equipment.
9. Is the Command's authority on the DOD Indications and Warning System.

NAVAL OPERATIONS DIVISIONS  
NORTHEN (21), BALTIC, BLACK AND CASPIAN (22)  
AND PACIFIC (23)

GENERAL FUNCTION

To systematically exploit all available intelligence resources in order to assess the operational readiness of Soviet naval and naval air forces and the Soviet intention to use these forces in the practice or execution of wartime missions. The assessments are in support of DOD Indications and Warning, national and Fleet level naval commands, the Defense Intelligence Agency, and other military commands and civilian agencies. Assist the Department Head in organizing, staffing, and planning, for increased effectiveness of the department.

SPECIFIC FUNCTIONS

1. Provide the earliest possible strategic warning or prediction of likelihood of imminent hostilities or of any impending threat activity which may adversely impact on U. S. interests.

- Establish readiness I&W criteria which can be used to identify deviations from normal Soviet force activities.

- Direct and control assigned personnel in the around-the-clock watch for the immediate filtering and analysis of data to assess the status and possible intentions of foreign forces.

2. Provide current intelligence in as complete, reliable, and timely a manner as possible to provide U. S. operational forces with continuous information on the Soviet capability to generate naval and naval air forces in times of peace and war.

3. Produce in-depth, all-source studies or periodic reports which outline the Soviet readiness doctrine or the current readiness status of Soviet naval and naval air forces as it is manifested in Soviet writings, exercise activities, in-port routine, and deployment and patrol practices.

4. Conduct in-depth or supportive analysis of Soviet naval and naval air readiness concepts and doctrine for incorporation into consolidated reports, studies, assessments, estimates, etc.

5. Conduct liaison within the Command and with other agencies and commands to ensure accuracy and quality control of products and to avoid duplication by other intelligence agencies and commands.

## NAVOPINTCEN-24

## OPELINT ANALYSIS DIVISION

GENERAL FUNCTION

To advise and assist the Department Head in directing and controlling intelligence analysis programs and production policy of the OPELINT program and other programs as may be assigned. Assist the Department Head in organizing, staffing, and planning for increased effectiveness of the Department.

SPECIFIC FUNCTIONS

1. Assists the Department Head as required in the development of user requirements for automated data processing systems improvements applicable to the Division.
2. Originates intelligence products based on evaluation and analysis of raw ELINT data.
3. Represents the Command and the Department on projects, tasks, committees, study groups, etc., whose goals or objectives involve extensive coordination or collaboration with elements of the SIGINT community.
4. Supports the Department Head as the point of contact for Operational Electronic Intelligence (OPELINT) matters which include the development of OPELINT support to the Command's mission.
5. Develops programs and projects to ensure optimum use of Naval Reserve Security Group personnel assigned to the Command for ACDTRA and in a drilling status.
6. Directs and controls Department and Command planning for enhanced technical and analytical growth relating to the formulating, managing and coordinating a military and civilian SIGINT training program.
7. Serves as first-line supervisor for the Division, administering military and civilian personnel matters, monitoring and coordinating analysts' professional career development, and preparing required evaluations and promotion recommendations.
8. Maintains operational liaison with Navy, other DOD, and extra-DOD commands and agencies to ensure departmental requirements are satisfied and problems of mutual interest are resolved.

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## NAVOPINTCEN-25

## DEPLOYED FORCES ARCHIVAL DIVISION (25)

GENERAL FUNCTION

To process, exploit, evaluate, and report all-source information bearing on the current movements, activities and intentions of foreign ships, submarines, and military aircraft operating beyond national Fleet operating areas and ports in support of national and Fleet level naval commands, the Defense Intelligence Agency, and other military commands and civilian agencies requiring Ocean Surveillance Information System (OSIS) support and Indications and Warning (I&W) system support.

SPECIFIC FUNCTIONS

1. Provides ocean surveillance data and exchanges near-real-time information to locate, track, and evaluate naval vessels of particular interest to U. S. and U. S. Navy commanders worldwide.
2. Produces and provides current intelligence in as complete, reliable, and timely a manner as possible.
3. Conducts in-depth analysis and SEAWATCH data support in response to other elements of the Command and to specific operational and national planning requests related to Soviet deployed naval and naval air operations for purposes of reports, studies, assessments, estimates, etc.
  - Directs and controls quality of the automated SEAWATCH data base as the historical naval base for the entire OSIS.
4. Monitors deployed forces activity and provides backup for designated OSIS nodes as it relates to the early strategic warning or prediction of likelihood of imminent hostilities or of any impending threat activity which may adversely impact on U. S. interests.
5. Directs and controls the provision of direct operational intelligence support to the Fleet and other commands in response to specified tasks. Initiates operational intelligence support as appropriate.
6. Serves as first-line supervisor for the Division administering military and civilian personnel matters, monitoring and coordinating analysts' professional career development, and preparing required evaluations and promotion recommendations.

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## NAVOPINTCEN-03

## NAVAL ANALYSIS DEPARTMENT

GENERAL FUNCTION

To assist, advise and support the Commanding Officer in matters involving collection, processing, evaluation and dissemination of all-source information relevant to Soviet and Warsaw Pact surface and air naval forces in the maritime regions of the world. The Naval Analysis Department is responsible for in-depth analyses leading to a clear understanding of Soviet/Warsaw Pact wartime concepts of operation for the employment of naval forces.

SPECIFIC FUNCTIONS

1. Manages and controls intelligence analyses and production, regulates workload, assigns priorities and identifies resource requirements within the Department.
2. Manages analyses and production in response to official tasks levied upon NAVOPINTCEN.
3. Provides in-depth, direct operational support to Fleet and other commands as requested, while providing initiative operational support as appropriate.
4. Maintains close liaison with cognizant agencies with regard to special intelligence collection, processing and dissemination of matters of concern to the Navy.
5. Identifies collection requirements on intelligence subjects of interest to the Navy.
6. Supports a variety of intelligence exchange programs with foreign governments and their navies.
7. Produces in-depth, all-source studies/reports including tactical Naval Warfare Publications (NWP 12-1, 12-2 and 12-4) designed to provide comprehensive analyses of the overall Soviet military threat to U. S. naval operating forces.
8. Coordinates with other NAVOPINTCEN Departments.
9. Maintains security within Department spaces and provides or obtains, through NAVOPINTCEN-01, necessary administrative services to support production.

7 FEB 1978

## NAVOPINTCFN-03A

## DEPUTY DEPARTMENT HEAD

GENERAL FUNCTION

To advise and assist the Department Head in managing all aspects of intelligence analysis and production performed by the Department.

SPECIFIC FUNCTIONS

1. Serves as the direct representative of the Department Head and, in his absence, acts for him on matters of policy, operations, and direction in carrying out the functions of the Department.
2. In concert with the Department Head, manages and controls analysis and production, regulates workloads, assigns priorities and identifies resource requirements for intelligence analysis.
3. Provides quality control and consistency in all Department products and ensures that they meet consumer needs.
4. Advises Department Head on work-load imbalances and determines resource reallocation within the Department as deemed necessary.
5. Performs all task-management functions including required liaison with outside agencies to ensure smooth coordination of effort within the Department.
6. Interfaces with other intelligence agencies, Fleet commands and national authorities to resolve problems of mutual interest, validates information relevant to on-going joint projects, and coordinates the development of specific collection requirements.
7. In concert with the Department Head, develops and prepares annual Department fiscal requirements, including POM, GDIP, JSOP and FYDP submissions.
8. Supervises three analytical divisions in terms of evaluating performance of subordinate supervisors, reviewing their evaluations of individual employees, resolving production conflicts, and identifying training needs.

## NAVOPINTCFN 31

## STRATEGY ANALYSIS DIVISION

GENERAL FUNCTION

To exploit systematically all available intelligence resources in order to identify potential enemy doctrine, strategy and activities.

SPECIFIC FUNCTIONS

1. Conducts in-depth analysis of Soviet combined arms exercises.
2. Produces in-depth, all-source studies of Soviet naval exercises, exercise trends, and exercise patterns.
3. Produces in-depth, all-source studies of Soviet/Warsaw Pact military doctrine as manifested in writings and observed activities.
4. Conducts in-depth analysis in response to specific operational/national planning requests related to a potential enemy's strategy and doctrine.
5. Prepares and presents intelligence briefings to operational personnel, national planners, technical laboratory personnel, military education/training students and analysts of other intelligence organizations.
6. Produces and updates Soviet Naval War Plans and Naval C3 Master Plan.
7. Upon request, contributes analyses to other divisions and departments of NAVOPINTCFN as well as to other intelligence production organizations for incorporation into consolidated reports/studies/assessments/estimates, etc.
8. Develops ISW indicators in conjunction with NAVOPINTCFN-02.
9. Conducts liaison with other agencies and commands, as well as other NAVOPINTCFN departments and divisions, in order to ensure accuracy and quality control of Division products and avoid duplication.



## NAVOPINTCEN-32

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## TACTICS ANALYSIS DIVISION

GENERAL FUNCTION

To exploit systematically all available intelligence resources in order to identify current and future potential enemy tactics against U. S. surface and air forces.

SPECIFIC FUNCTIONS

1. Maintains comprehensive all-source data bases and conducts in-depth research and analysis of Soviet military tactics against U. S. surface and air forces.
2. Produces in-depth all-source studies and reports on the foreign tactical threat to U. S. surface and air forces for use by Fleet operational personnel, national planners, R&D engineers and other intelligence analysts.
3. Conducts in-depth analysis in response to specific operational/national planning requests related to the Soviet tactical threat.
4. Produces Naval Warfare Publication series NWP 12-1, 12-2 and 12-4, which define foreign tactical threat to U. S. air and surface forces and Soviet ocean surveillance operations, at a classification level which allows wide dissemination to Fleet operational personnel.
5. Upon request, contributes analyses to other divisions and departments of NAVOPINTCEN as well as to other intelligence production organizations for incorporation into consolidated reports/studies/assessments/estimates, etc.
6. Prepares and presents intelligence briefings to operational personnel, national planners, technical laboratory personnel, military education/training students and analysts of other intelligence organizations.
7. Conducts liaison with other agencies and commands, as well as within NAVOPINTCEN, to ensure accuracy and quality control of division products, and to avoid duplication by the various intelligence agencies and commands.

- 7 FEB 1981

## NAVOPINTCEN-04

## WORLD NAVIES DEPARTMENT

GENERAL FUNCTION

To assist, advise, and support the Commanding Officer by providing all source information on the operations, tactics, and employment doctrine of Free/Third World naval and maritime-associated air forces, and to produce and disseminate both current and in-depth intelligence studies and reports on forces which either (a) pose potential threats to U. S. naval forces and/or maritime interests or (b) are of high interest for other reasons.

SPECIFIC FUNCTIONS

1. Ascertains Fleet need for intelligence in the World Navies area of responsibility.
2. Produces intelligence studies, reports, and such other analytical products or briefings as may be tasked or otherwise required by Fleet commands.
3. Responds to ad hoc tasking in the World Navies area of responsibility.
4. Provides timely, tailored threat assessments to Fleet commands conducting or planning to conduct operations in reaction to crises or other contingencies.
5. Provides intelligence support to wargaming and tactical development and evaluation projects.
6. Participates in the production of intelligence estimates, as appropriate.
7. Provides analysts as World Navies Indications and Warning watchstanders as required.
8. Determines the nature of OSIS production to be accomplished by the World Navies, and provides necessary support.
9. Ensures that NAVOPINTCEN is on distribution for all available information about World Navies topics.
10. Reviews, and, as necessary, develops intelligence collection requirements related to the World Navies area of responsibility.
11. Conducts appropriate liaison with other commands and agencies to ensure accuracy and quality of World Navies products and to avoid possible duplication of effort.

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## NAVOPINTCEN-04A

## DEPUTY DEPARTMENT HEAD

GENERAL FUNCTION

To advise, assist and support the Department Head in managing the World Navies Department.

SPECIFIC FUNCTIONS

1. Serves as the direct representative of the Department Head and, in his/her absence, acts on matters of policy, operations and direction in carrying out the functions of the Department.
2. In concert with the Department Head, manages and controls analysis and production efforts, regulates workloads, assigns priorities, and identifies resource requirements for intelligence analysis.
3. Provides quality control and consistency for all Department products and ensures production meets consumer needs.
4. Performs all task management functions for the Department including required liaison with outside agencies.
5. Supervises four analytical divisions evaluating the performance of subordinate supervisors and reviewing their evaluations of individual employees.
6. Manages the Department's training program, including evaluating training needs, assigning individuals to training courses, and maintaining training records.
7. Manages the Department's personnel administration program, including managing leave requests, advising the Department head of federal civilian promotion requirements and federal administrative regulations, and making recommendations regarding the promotion of Department civilian personnel.
8. In concert with the Department Head, develops and prepares annual Department fiscal requirements, as requested.

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## NAVOPINTCEN-41

## PACIFIC DIVISION

GENERAL FUNCTION

To process, evaluate and disseminate all-source intelligence on Free/Third World naval and maritime-associated air forces in the Pacific region.

SPECIFIC FUNCTIONS

1. Manages and supervises analysts assigned to the Division.
2. Advises the Department Head on all intelligence matters from the Pacific region which could affect the Department.
3. Reviews available intelligence information, determines topics appropriate for Division production, and manages subordinate analytical resources to ensure quality and timeliness of production.
4. Ensures that the Division's analytical files are properly maintained, and conducts liaison with other intelligence agencies to ensure accuracy and quality of Division products.
5. Coordinates with relevant collection management activities and operational commands to ensure that appropriate collection assets are advised of collection opportunities related to the World Navies area of interest.
6. Reviews intelligence collection requirements related to the Division. Additionally, ensures that IIR evaluations are completed in a timely manner.
7. Provides timely, tailored threat assessments as applicable and responds to ad hoc taskings as appropriate.
8. Manages the administration of the Division's tasking and production.
9. Prepares required evaluations and promotion recommendations for both military and civilian personnel assigned to the Division.

## EUROPEAN/MEDITERRANEAN DIVISION

GENERAL FUNCTION

To process, evaluate, and disseminate all-source intelligence on Free/Third World naval and maritime-associated air forces in the EURO/MED Region.

SPECIFIC FUNCTIONS

1. Manages and supervises analysts assigned to the Division.
2. Advises the Department Head on all intelligence matters from the EURO/MED region which could affect the World Navies Department.
3. Reviews available intelligence information, determines topics appropriate for Division production, and manages subordinate analytical resources to ensure quality and timeliness of production.
4. Ensures that the Division's analytical files are properly maintained, and conducts liaison with other intelligence agencies to ensure accuracy and quality of Division products.
5. Coordinates with relevant collection management activities and operational commands to ensure that appropriate collection assets are advised of collection opportunities related to the World Navies area of interest.
6. Reviews intelligence collection requirements related to the Division. Additionally, ensures that IIR evaluations are completed in a timely manner.
7. Provides timely, tailored threat assessments as applicable and responds to ad hoc taskings as appropriate.
8. Manages the administration of the Division's tasking and production.
9. Prepares required evaluations and promotion recommendations for both military and civilian personnel assigned to the Division.

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## NAVOPINTCEN-43

## INDIAN OCEAN DIVISION

GENERAL FUNCTION

To process, evaluate and disseminate all-source intelligence on Free/Third World naval and maritime-associated air forces in the Indian Ocean region.

SPECIFIC FUNCTIONS

1. Manages and supervises analysts assigned to the Division.
2. Advises the Department Head on all intelligence matters from the Indian Ocean region which could affect the World Navies Department.
3. Reviews available intelligence information, determines topics appropriate for Division production, and manages subordinate analytical resources to ensure quality and timeliness of production.
4. Ensures that the Division's analytical files are properly maintained, and conducts liaison with other intelligence agencies to ensure accuracy and quality of Division products.
5. Coordinates with relevant collection management activities and operational commands to ensure that appropriate collection assets are advised of collection opportunities related to the World Navies area of interest.
6. Reviews intelligence collection requirements related to the Division. Additionally, ensures that IIR evaluations are completed in a timely manner.
7. Provides timely, tailored threat assessments as applicable and responds to ad hoc taskings as appropriate.
8. Manages the administration of the Division's tasking and production.
9. Prepares required evaluations and promotion recommendations for both military and civilian personnel assigned to the Division.

NAVOPINTCEN-44

ATLANTIC DIVISION

GENERAL FUNCTION

To process, evaluate, and disseminate all-source intelligence on Free/Third World naval and maritime-associated air forces in the Atlantic region.

SPECIFIC FUNCTIONS

1. Manages and supervises analysts assigned to the Division.
2. Advises the Department Head on all intelligence matters from the Atlantic region which could affect the World Navies Department.
3. Reviews available intelligence information, determines topics appropriate for Division production, and manages subordinate analytical resources to ensure quality and timeliness of production.
4. Ensures that the Division's analytical files are properly maintained, and conducts liaison with other intelligence agencies to ensure accuracy and quality of Division products.
5. Coordinates with relevant collection management activities and operational commands to ensure that appropriate collection assets are advised of collection opportunities related to the World Navies area of interest.
6. Reviews intelligence collection requirements related to the Division. Additionally, ensures that IIF evaluations are completed in a timely manner.
7. Provides timely, tailored threat assessments as applicable and responds to ad hoc taskings as appropriate.
8. Manages the administration of the Division's tasking and production.
9. Prepares required evaluations and promotion recommendations for both military and civilian personnel assigned to the Division.

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## NAVOPINTCEN-05

## SUBMARINE WARFARE OPERATIONS RESEARCH DEPARTMENT

GENERAL FUNCTION

To assist, advise, and support the Commanding Officer in matters involving collection, processing, evaluation, and dissemination of all-source information for use by U. S. submarine forces during peacetime and wartime operations.

SPECIFIC FUNCTIONS

1. Manages and controls intelligence production, regulates workload, assigns priorities, and identifies resource requirements within the Department.
2. Conducts analysis and production in response to official tasks levied upon NAVOPINTCEN.
3. Provides in-depth, direct operational support to Fleet and other commands as requested, while providing initiative operational support as appropriate.
4. Maintains close liaison with other intelligence agencies with regard to special intelligence collection, processing and dissemination.
5. Identifies collection requirements on intelligence subjects of interest to the Navy.
6. Manages Command support to the Special Navy Control Program.
7. Supports a variety of intelligence exchange programs with foreign governments.
8. Produces in-depth, all-source studies/reports including tactical as well as strategic publications designed to provide comprehensive analyses of Soviet military operations as they relate to U. S. submarine forces.
9. Coordinates with other NAVOPINTCEN Departments.
10. Maintains security within Department spaces and provides, or obtains through NAVOPINTCEN-01, necessary administrative services to support production.
11. Monitors and provides necessary guidance to NAVOPINTCEN Reserve Units in matters relating to intelligence production, mobilization assignments, and readiness.



## NAVOPINTCEN-05A

## DEPUTY DEPARTMENT HEAD

GENERAL FUNCTION

To advise and assist the Department Head in managing all aspects of intelligence analysis and production performed by the Department.

SPECIFIC FUNCTIONS

1. Serves as the direct representative of the Department Head and, in his absence, acts for him on matters of policy, operations and direction in carrying out the functions of the Department.
2. In concert with the Department Head, manages and controls analysis and production, regulates workloads, assigns priorities and identifies resource requirements for intelligence analysis.
3. Provides quality control and consistency in all Department products and ensures that they meet consumer needs.
4. Advises Department Head on work-load imbalances and determines resource reallocation within the Department as deemed necessary.
5. Performs all task-management functions including required liaison with outside agencies to ensure smooth coordination of effort within the Department.
6. Interfaces with other intelligence agencies, Fleet commands, and national authorities to resolve problems of mutual interest, to validate information relevant to on-going joint projects, and to coordinate the development of specific collection requirements.
7. In concert with the Department Head, develops and prepares annual Department fiscal requirements, including POM, GDIP, JSOP, and FYDP submissions.
8. Supervises three Department divisions in terms of evaluating performance of subordinate supervisors, reviewing their evaluations of individual employees, resolving production conflicts, and identifying training needs.

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NAVOPINTCEN-05B

SENIOR ANALYST

GENERAL FUNCTION

To advise and assist the Department Head and Deputy in performing quality control of analytical products and personally conduct research and analysis for unique intelligence projects.

SPECIFIC FUNCTIONS

1. Represents the Department, as well as the Command, at senior level operational and/or analytical meetings and conferences.
2. Reviews outgoing analytical products for substantive accuracy.
3. Conducts complex research and analysis in specific areas such as Soviet Arctic warfare, dynamic targeting, etc.
4. Interfaces with Fleet operational forces and Washington planners on matters related to Department analytical mission.

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NAVOPINTCEN-51

## PRODUCTION SUPPORT DIVISION

GENERAL FUNCTION

To provide support in three major production areas:

(1) To provide collection requirements assistance, special program material control, collection guidance interface and collection feedback to operational forces, as well as specific tasking management support.

(2) To maintain and operate an automated data base of intelligence derived from a sensitive collection program and be responsive to the needs of National and Fleet-level commands, the Defense Intelligence Agency, other military commands, civilian agencies, and units of the operating forces.

(3) To provide specialized integrated information processing services to various elements of the Command and to assist in the development of automated analytical systems.

SPECIFIC FUNCTIONS

1. Microfilms and acts as the central microfiche repository for program source documents, related analytical reports, and logs; publishes updates to copies of the library and maintains inventory listings for various consumers.
2. Provides direct support to the Fleet and analytical community by maintaining and publishing customized microfiche replicas of the computer data base positioned at various shore-based activities and afloat.
3. Provides computer and microfiche assisted responses to ad hoc queries from the CNO, the operating forces, and the intelligence community in response to high-level management and/or fleet operational questions.
4. Monitors post-operational reporting and analysis and provides periodic assessments to the collection program manager.
5. Provides a specialized data base for the Program Manager's use in administering a special collection program.
6. Publishes procedural manuals and working aids for use in conjunction with a special collection program.

NAVOPINTCEN-52

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## WARFARE ANALYSIS DIVISION

GENERAL FUNCTION

To systematically exploit all available intelligence resources in order to fully prepare U. S. submarine forces for peacetime and wartime interaction with Soviet forces.

SPECIFIC FUNCTIONS

1. Maintains comprehensive all-source data bases and conducts in-depth research and analysis of Soviet military operations and tactics against U. S. submarine forces.
2. Produces in-depth, all-source studies and reports for use by Fleet operational personnel, national planners, R&D engineers and other intelligence analysts.
3. Conducts in-depth analysis in response to specific operational/national planning requests.
4. Manages all intelligence production within the Division.
5. Upon request, contributes analyses to other divisions and departments of NAVOPINTCEN as well as to other intelligence production organizations for incorporation into consolidated reports/studies/assessments/estimates, etc.
6. Prepares and presents intelligence briefings to operational personnel, national planners, technical laboratory personnel, military education/training students, and analysts of other intelligence organizations.
7. Monitors and coordinates Division analysts' professional career development, both military and civilian. Prepares required evaluations and promotion recommendations. Provides training for branch analysts as required; assists NAVOPINTCEN-02 in training I&W watchstanders.
8. Conducts liaison with other agencies and commands, as well as within NAVOPINTCEN, to ensure accuracy and quality control of Division products and to avoid duplication of efforts by other intelligence agencies and commands.

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## NAVOPINTCEN-53

## OCEAN RESEARCH DIVISION

GENERAL FUNCTION

To systematically exploit all available intelligence resources in order to identify Soviet oceanographic research operations and the use of ocean sensor devices which provide a direct threat to U. S. submarine forces.

SPECIFIC FUNCTIONS

1. Maintains comprehensive all-source data bases and conducts in-depth analysis of Soviet research ship activity, use of fix acoustic systems, and nonacoustic ASW research operations.
2. Produces in-depth, all-source studies and reports for use by Fleet operational personnel, national planners, R&D engineers, and other intelligence analysts.
3. Conducts in-depth analysis in response to specific operational/national planning requests.
4. Manages all intelligence production within the Division.
5. Upon request, contributes analyses to other divisions and departments of NAVOPINTCEN as well as to other intelligence production organizations for incorporation into consolidated reports/studies/assessments/estimates, etc.
6. Prepares and presents intelligence briefings to operational personnel, national planners, technical laboratory personnel, military educational/training students and analysts of other intelligence organizations.
7. Monitors and coordinates Division analysts' professional career development, both military and civilian. Prepares required evaluations and promotion recommendations. Provides training for analysts as required; assists NAVOPINTCEN-02 in training I&W watchstanders.
8. Conducts liaison with other agencies and commands, as well as within NAVOPINTCEN, to ensure accuracy and quality control of Division products and to avoid duplication of efforts by other intelligence agencies and commands.
9. On a periodic basis, reviews, revises, updates, and/or develops new intelligence collection requirements.
10. Provides intelligence support as appropriate to wargaming and Tactical Development and Evaluation projects.

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NAVOPINTCEN-06

SPECIAL PROJECTS DEPARTMENT

GENERAL FUNCTION

To assist, advise, and support the Commanding Officer in the accomplishment of those functions involving intelligence support to certain U. S. submarine programs and analysis of certain special foreign maritime activities.

SPECIFIC FUNCTIONS

1. Manages and controls intelligence production, regulates workloads, assigns priorities, and identifies resource requirements within the Department.
2. Coordinates and manages the broad aspects of intelligence collection and related tasking as they pertain to foreign undersea warfare threats to certain U. S. submarine operations.
3. Maintains liaison with appropriate government activities and Navy-sponsored civilian contractors in pursuit of undersea warfare threat integration studies.
4. Is responsible for the security of Department spaces and classified material therein in accordance with existing security directives.

7 Feb 1977

NAVOPINTCEN-06A

DEPUTY DEPARTMENT HEAD

GENERAL FUNCTION

To advise the Department Head on substantive analytical matters related to all areas of Department analysis.

SPECIFIC FUNCTIONS

1. Coordinates, reviews, and integrates Department products.
2. Plans and assigns work responsibilities to Division Heads.
3. Identifies training needs and coordinates with training officials to resolve individual Division training problems.
4. Provides technical advice to the Department Head and all Department analysts.
5. Evaluates significant aspects of current and future collection capabilities.
6. Provides quality control and consistency of Department products and ensures products meet the needs of the organizations supported.
7. Advises Department Head regarding the selection, acquisition and use of personnel, facilities, contractual resources, automated data processing systems, and other resources for the most effective accomplishment of current and long-range Department objectives.
8. Coordinates integrated analysis within the Department and often takes the lead in the production of integrated special studies involving analysts from other commands.
9. Attends conferences and meetings with senior members of other government agencies and represents the Command in matters relating to the Department.

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## NAVOPINTCEN-61

## OPERATIONS ANALYSIS DIVISION

GENERAL FUNCTION

To provide analysis of foreign naval antisubmarine warfare operations to the Navy and other national planners to assist in their understanding and prediction of foreign ASW operations worldwide and the threat that these operations pose to the U. S. strategic submarine force.

SPECIFIC FUNCTIONS

1. Analyzes reports from all sources on antisubmarine warfare operations worldwide.
2. Reviews collection requirements, identifies intelligence gaps, and generates new intelligence collection requirements.
3. Conducts liaison with Navy laboratories and civilian contract agencies.
4. Supports Fleet requirements and inputs pertaining to SSBN security.
5. Evaluates significant applicable aspects of current and future collection capabilities.
6. Develops ASW intelligence from raw data and produces reports/estimates.
7. Prepares and presents intelligence briefings for senior Navy and National planners such as the DNI, CNO, Executive Panel, U. S. and foreign flag officers, and other high-ranking government officials.



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NAVOPINTCEN-62

THREAT ANALYSIS DIVISION

GENERAL FUNCTION

To provide threat analyses and area studies for special U. S. defense programs at the direction of higher authorities. Responsible to NAVINTCOM for analyses of certain foreign ASW developments.

SPECIFIC FUNCTIONS

1. Develops comprehensive threat analyses and support documents for Program Planning & Operations.
2. Provides intelligence support for certain special intelligence collection and U. S. R&D programs.
3. Assists in developing threat assessments of U. S. naval platforms.
4. Evaluates significant applicable aspects of current and future collection capabilities.

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NAVOPINTCEN-63

RESEARCH OPERATIONS DIVISION

GENERAL FUNCTION

To provide in-depth analyses of certain, selected Soviet activities.

SPECIFIC FUNCTIONS

1. Conducts historic and real-time analysis of foreign ocean activity to determine purpose of operations; provides warnings and assessments to interested commands and organizations.
2. Supports various U. S. USW Program Managers. Conducts liaison with government agencies, as well as commercial companies, on subjects of mutual interest.
3. Compiles and maintains continuity of unique data-base sources for support of analysis.
4. Defines, monitors, and controls contract efforts in support of the overall analytical task.
5. Evaluates significant applicable aspects of current and future collection capabilities.

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NAVOPINTCEN-07

INTELLIGENCE SYSTEMS DEPARTMENT

GENERAL FUNCTIONS

To plan and provide effective and efficient intelligence information services.

SPECIFIC FUNCTIONS

1. Coordinates with all necessary organizations to ensure that NAVOPINTCEN's automated information and service requirements are satisfied.
2. Develops, maintains, and implements ADP architectural plans to ensure that existing and new NAVOPINTCEN intelligence systems are coordinated, integrated, and effective.
3. Coordinates development of NAVOPINTCEN analyst requirement statements for automated information and services.
4. Represents NAVOPINTCEN on technical and OPINTEL matters in ADP development and management forums including the Integrated Automated Intelligence Processing System (IAIPS).
5. Develops and implements NAVOPINTCEN ADP policies, standards and guidelines.
6. Acts as ADP Security Officer for the Command.
7. Provides technical expertise in the various technologies involved in the field of integrated processing in order to provide required ADP services to NAVOPINTCEN.

7 FEB 1981

## NAVOPINTCEN-71

## SYSTEMS MANAGEMENT DIVISION

GENERAL FUNCTION

To control and coordinate the development and operation of Intelligence Information Systems in support of NAVOPINTCEN.

SPECIFIC FUNCTIONS

1. Conducts data/word processing (DP)/(WP) systems analysis with users within NAVOPINTCEN to identify new requirements, monitors system performance, and initiates system changes to increase system efficiency and utility.
2. Coordinates with users the review of proposed system specifications or modifications to existing ADP systems or of new systems.
3. Provides programming services to NAVOPINTCEN analysts, including new data base applications, and coordinates the programming efforts of reserve personnel.
4. Monitors on-line data base loading of ADP systems, archives data, or resizes files and/or data bases as required to prevent system(s) saturation.
5. Facilitates NAVOPINTCEN analyst use of Intelligence On-Line Data Base systems, including the submission of queries.
6. Performs emergency software and hardware maintenance upon notification of an outage until such time as NIPSSA or contractor support is available.
7. Coordinates and initiates all system maintenance activity.
8. Coordinates preparation for ADP and communications outages, new hardware or software installation, and ADP system modifications which may affect NAVOPINTCEN operations.
9. Ensures adherence to applicable ADP security policies.
10. Conducts liaison with NAVINTCOM, other government agencies, contractor personnel, and customer engineers with respect to systems development operational procedures, communications interfaces, and message distribution systems.
11. Reviews, assigns priorities, ensures implementation of system correction and enhancement change proposals.

7 FEB 1986

## NAVOPINTCEN-08

## MERCHANT OPERATIONS AND ANALYSIS DEPARTMENT

GENERAL FUNCTION

To exploit multisource data in analyzing and reporting on the operations, characteristics, capabilities, and inventories of all-flag merchant, fishing, and research shipping; to produce reports tailored to the requirements of the Defense Intelligence Agency, the Military Departments, the Unified, Specified and Fleet Commands, other national departments and agencies, and designated U. S. allies; to provide the earliest possible strategic warning and prediction of imminent hostilities or impending threats which may jeopardize U. S. lives or property, or which may otherwise have an adverse impact on U. S. interests.

SPECIFIC FUNCTIONS

1. Processes, evaluates, and disseminates multisource information concerning current movements and activities of worldwide, all-flag merchant shipping and fishing fleets for the purpose of supporting DOD and National Indications and Warning (I&W) systems and Navy Ocean Surveillance Information System (OSIS) responsibilities.
2. Maintains a continuous around-the-clock watch section capable of performing immediate analysis and providing sustained update to SEAWATCH files essential to support NAVOPINTCEN's I&W and OSIS responsibilities.
3. Evaluates scientific and technical (S&T) information and produces reports concerning developments, capabilities and characteristics of all-flag merchant, fishing, and research ships. Such production includes:
  - a. Publications including characteristics and graphics on all-flag merchant, fishing and research ships.
  - b. Publications concerning merchant and fishing ship military logistic support capabilities.
  - c. Assessments for the DIA Naval Forces Intelligence Studies (NAFIS) program concerning merchant fleets.
4. Acts as the national authority on worldwide maritime inventories, maintaining comprehensive listings of all-flag merchant, fishing, and research ships.
5. Provides maritime I&W intelligence to the National Military Intelligence Center (NMIC), Department of State and other appropriate national agencies.